

Beginning DW Session 3

Linking .PDF files
Linking to Powerpoint Files
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Linking to PDF Files:

You can link to .PDF documents to provide your web views with materials that are easy to print out – the viewers cannot change these documents. (This is especially useful when linking a resume.)

First, you need to save your file in .PDF format

- Open your word document.
- Hit Print.
- In the lower left hand corner of the print file, you should see a button that says PDF.
- Choose the first option "Save as PDF."
- Save the PDF to the desktop. Open your finder window and pull the PDF file into your website folder.

Next, you'll link the .PDF file as you would any other internal link.

- When you open DW, you'll see the PDF appear on the right.
- You can now create a link that pulls up a PDF file.
- Keep in mind that in Firefox, PDF files will download to your viewers computer; in Safari, they'll come up in the viewer's browser.

Linking to Powerpoint Presentations:

A good way to expand the content of your site is to link to powerpoint presentations that you have already prepared.

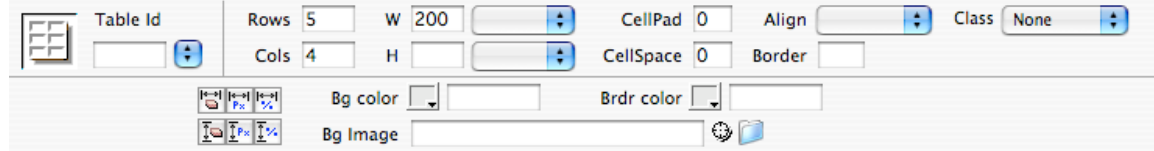
First, you need to save the Powerpoint presentation for the web.

- Open your Powerpoint presentation, and under File on the menu bar, pull down to save for web.
- IMPORTANT: Be sure that you have chosen save into you website folder. This is important because the program will change your Powerpoint presentation to html format, AND it will create a folder of additional files that accompany the html document. This additional folder *must* be in your website folder, or else your Powerpoint presentation will not work on the web.
- Create a link to the html Powerpoint document as you would any other internal link.

Troubleshooting:

I wish my main poage would extend to fit the whole browser window when I open it on the Internet. Right now it only fills up half of the space.

-If you are working with a table, select the whole table. When you do, you'll see the following toolbar appear.



-You'll see a "W" followed by a number of followed by a blank bar where you can choose "Pixels." Change the number to 100 and "pixels" to "percent." (This means that the page will fill 100% of the browser window, no matter what size the browser window is.) Chances are this won't be a problem where ("H") is concerned.

I can't change my pictures in DW.

-Yes, that's right. The only way you can manipulate your pictures in DW is to scale their size (make them bigger, smaller, or distorted).

-It is best to change the size of your image as well as its orientation (horizontal/vertical) in an image-editing program (Photoshop, Fireworks, Graphic Converter).

I don't really like my design right now, but I don't necessarily want to delete it in case I want to come back to it.

-You can save as many files associated with you site, as you want. The only files that will be linked to your site are those you link specifically. If you play with a page layout and don't like it, you can simply open a new page, save it as something different, and start over. You can also have your page under a different name ("Save As") if you're thinking about making big changes but are not necessarily sure that they will work.

When I preview my website in Safari, the fonts look different than the ones I chose.

-For some reason, Safari blows out certain fonts to their default. To remedy this problem, you can:

-Use a different browser to look at your site. Firefox doesn't blow out as many fonts.

-Choose a more standard font for the majority of your text. If you have a lot of text on your site, you'll want to keep in mind that basic, streamlined fonts are easier to read anyway.

-You can always save specific pieces of text as images and pull them into your site that way. If you save your materials as images, there will be no chances the font will change. (Try using Photoshop or Photoshop Elements.)